

Specification for the role of: **Safety Case Advisor**

Business area: **EHSS&Q & Compliance**

Reports to: **Safety Case Manager**

Grade: **4A**



Main Responsibilities	
Prepare, deliver and implement Safety Case documentation, appropriate to the operations and/or plant area, ensuring that required standards of safety, cost, quality and time are met i.e. that the documentation is right first time.	
Present Safety Case documents to safety committees, licensee and other stakeholders such as regulatory bodies on behalf of the SCM (as required).	
Maintain Safety Case systems and develop processes and procedures.	
Support and play an active role in the undertaking and completion of short and long term reviews of the safety case.	
Provide high quality Safety Case advice to the facility.	
Develop and own the nuclear safety performance dashboard.	
Deputise for the Safety Case Manager in areas where technical competence has been demonstrated.	
Secretary to the facility Management Safety Committee, responsible for cascading accurate outputs to the licensee and regulators.	
Identify, participate and lead in improvement initiatives on Safety Case processes.	
Look for, use and share learning from internal and external sources and from events and good practice.	
Maintain up to date knowledge of relevant legislative, regulatory and company policy, standards and procedures.	
Essential	Desirable
Education and Qualifications	
	Background in STEM subjects.
	SCM workbook completed.
Experience	
Experience of undertaking or managing operations within the conditions and arrangements of a valid risk assessment.	Experience of safety case assessment principles & methodologies e.g., DBA, PSA etc.
	Production of safety case documentation e.g., PSR outputs, FSC, PACSR, EIMT etc.
	Experience of undertaking periodic reviews of a safety case.
	Experience of safety case processes to control modification to plant or operations.
	Experience of safety case implementation and derivation of safety case strategies.
	Experience of cascading safety case components into procedures or undertaking assurance/audits against safety case arrangements.

<b>Knowledge and skills</b>	
An appreciation of the importance of control documents to demonstrate compliant operations.	An understanding of nuclear safety principles.
	Experience of operations and or maintenance under a safety case
<b>Personal attributes</b>	
Excellent attention to detail.	
Highly motivated with the ability to communicate concepts to diverse audiences with varying skills.	
Experience of remaining calm under stressful circumstances.	
Evidence of self-motivation with demonstrable levels of drive, energy and resilience.	
<b>Security clearance requirements</b>	
Ability to obtain SC level security clearance (this includes but is not limited to identity, employment, financial and criminal record checks plus 5 years' worth of UK residency).	