

Specification for the role of: **Project Controller**

Business area: **PMA**

Location: **Warrington, Preston and West Cumbria –**

(Candidates must be prepared to travel to sites across the North West of England and also customer sites across the UK)

Reports to: **Senior Project Controller**

Grade: **4A**



Essential	Desirable
Education and qualifications	
A relevant qualification associated with one of the cost engineering / project controls professional bodies, e.g. AACE, APM, APMG International, ACoStE, ECITB, and PMI or relevant degree	
Proficient in the use of Microsoft Project EPM, Primavera P6, Agresso and Microsoft Office Suite (or other professional project scheduling software packages)	
Experience	
In-depth knowledge and demonstrable experience in project controls across multi-million-pound projects with multiple stakeholder deliverables	
Proven track record in leadership, building effective teams, and performance management.	
Strong working knowledge of applying change management and 'what if' planning	
Risk awareness to support the PM and risk team at project level	
Knowledge and skills	
Actively contribute to the continuous improvement of functional quality and performance of the project controls team and the improvement of relevant PC processes, tools, and systems Attendance at, and provision of input into, Project Management Office (PMO) senior level review meetings (as required) and support the senior project Controls lead on functional level quality improvement initiatives Ensure that all deliverables and day to-day activities conducted by the local project controls team are conducted in line with the relevant project controls frameworks, systems, processes, and procedures General leadership: mentoring and coaching to the local project controllers. Administrator/ SMEs for PMO applications and systems Management of local project controls team Ensure that project EACs and resource demands are reviewed each period with the PM and project lead team to support forecasting accuracy and SOP data accuracy	Understanding of integrated planning within a nuclear facility environment
Personal attributes	
Willingness to learn AND be curious	Excellent personal resilience
Able to work as part of a team	Ability to think outside the norm to problem solve
Security clearance requirements	
Ability to achieve SC	